

QOC Board Meeting 5/24/2016  
Location: Nolan's House, Wheaton

## **Attendees:**

- Jody Landers
- Tom Nolan (and sometimes Flo Nolan)
- Greg & Kathleen Lennon
- Francis Hogle
- Ted Good
- Vic Culp (late)
- Sid Sachs (late)

In general: see officer reports. This only covers the discussion, motions, approvals.

Send corrections/additions... (Corrine I guess).

## **VP Reports:**

### **Next year Schedule:**

Jon Torrance has been coordinating the next year schedule (at least the preliminary draft version).

There was a previous email 4/4/16 from Jeremy. Jeremy wants a Joint QOC/ROTC meet. He does one day and QOC the other. Balls Bluff and Morven are the suggested locations. It wasn't clear if he was asking for a schedule change or not. Action (1) : John Baker coordinate with Jeremy.

### **Secretary (Jody):**

There were some corrections to be made to the previous Minutes. Update Bill Wright's name, and correct some misspelled names (Francis'). No correction to main ideas within minutes. Minutes Approved.

### **Publicity (Greg)**

Greg asked when can the next year schedule go up? He doesn't want the online calendar to be empty, so he wants to get the schedule before the Jug Bay event. Action (2): VPs to give to Greg copy of the preliminary schedule to post online.

### **Web Site (Greg):**

Summer is time to experiment with Web Site. Action (3): Tell Greg if you want to see any changes. Action (4): Greg send list of possible changes to the Board.

### **Mapping (Greg):**

Board previously approved to purchase some mapping tablet (tablets to take into the field when mapping). Greg had done some research and was looking at one brand in particular: BAK USA Seal 8, a

Windows 10 based tablet made in the US with built-in GPS. Bluetooth and LTE/WiFi connectivity that is also relatively inexpensive (\$600 or less) appears to be a suitable choice for multiple QOC purposes. Greg passed around specs on the system and was letting the board know of the status. (Ted's comment, battery life was only 5 hrs at max usage which shouldn't occur when mapping. Screen size is small but because of small size should be easier to hold for hours on end.). Unofficial action: If you want to provide input let Greg know.

### **Hemlock Permanent Course (Greg):**

Keg Good sent email about Hemlock Permanent Course and no one responded. Email wasn't sent to the whole board. Keg was pointing out some deficiencies in the Hemlock course and was inquiring about refurbishing it. At least one control needs to be moved. Keg was asking for permission to do so. Since Tom Strat made the original course, the decision was pushed to him. Action (5&6): Jody send email to Tom Strat. Tom Strat to decide what to do.

### **Epunch (Greg):**

QOC has spent \$6000 on epunch related purchases. This includes \$2000 for dibbers. The new dibbers are SI 9 so will hold more punches than the previous ones.

### **Jerseys (Kathleen)**

The previous supply of QOC jerseys has been sold (the last bunch of larges at a reduced price). Kathleen has been investigating getting a new supply. The last shirts from company O21 have not worn well, so we won't use them again. Kathleen has asked for sizing shirts to have before Jug Bay so people can try them on and see the material and how they fit. Looking at Noname and Siven (a Bulgarian Company Vido recommended).

There was discussion on jerseys: how many to buy, authority to buy... There was concern over the shirt pricing and if the QOC market is saturated (everybody that wants one already has one). Recent shirts are falling apart so there may be need for replacements, but any new member won't have any. Plan is to get pre-orders for main buy. Decision: Kathleen granted authority to investigate jerseys, get sizing kits, and gather pre-orders before next board meeting.

Kathleen asked if she should investigate getting QOC jackets. Other than some possible publicity aspects, there was no interest from the board on jackets. Kathleen won't look any further at jackets.

### **Treasure (Vic):**

Jeremy Gillespie (Meet Director at Morven Park) found money left in the cash box (assumed it was from Gunston Hall (previous meet)).

Revenue is on pace for the norm. QOC hasn't lost any revenue at any event this year (even with paying the park fees).

Great Falls still hasn't billed us.

Motion: Greg proposed keeping the 2016/2017 event fees the same. Francis seconded. There was a short discussion about the \$1.50 per start we pay for insurance. Motion on Fees passed.

Vic wants to associate membership fees with actual membership system. Seeing the transaction logs of changes probably will suffice: Action (7): Greg and Vic to talk offline.

Kathleen made a general comment that she really likes the new membership database. Others agreed.

### **Other Business:**

### **McKeldin Permanent Course (Jody)**

Course has been setup. Jody conducted training for some of the park rangers. Both have been well received. DNR has a "new stuff" page somewhere. It would be nice to see if the permanent course could be put into that announcement. Action (8): Jody: investigate with park if that could be added in.

### **Annual Meeting Agenda (Jody):**

QOC will hold election and Bylaws changes at the Annual Meeting before starting the Jug Bay Beverage Chase. Awards and announcements will be done after Beverage Chase at the picnic.

Nominating Committee (Ted Good, David Onkst) confirmed that current elected board members agreed to continue duties for the coming year, as defined in the new Bylaws. Ted will still send an email out to general

membership to remind them of needing officers at some point in the future and in case anyone else wants to run.

Volunteer of year award voting is ongoing. Summer Series training announcements will be made at Jug Bay also.

## 5 Min break taken at this point:

### Code of Conduct Discussion (Jody):

At previous board (2 meeting ago) it was discussed about having a code of conduct written up. Ted wrote comprehensive report on it. Most people were not familiar with what had been written up. Ted included a recommendation, but wasn't sure that any changes were needed given the infrequency of issues. What was written up was consistent with OUSA wording.

Kathleen wanted to make sure that it was stated that QOC "is all volunteer base" somewhere.

After some short discussion: Everyone that has been exposed to a particular issue felt that something should be added to cover their particular aspect. Adding everything could lead to a very long sign in sheet or member registration sheet. Jody felt that we only needed something short. Nothing will be added to the bylaws. Action (9) Jody will draw up something for the next meeting.

Greg brought up some recent conduct issues:

- The previous incident, the person has been talked to and things seem stable at least for now.
- There has been another person who has been arriving late, registering at the first table, but not registering a dibber (because they know they would be told they can't go out). They then get a map and go out without approval. Clearly there is a problem of letting people register late but that doesn't excuse the conduct. It was suggested this also be put into the code of conduct.

### 50 Year Anniversary of U.S. Orienteering Governing Body (Greg)

The 50 year anniversary of USOF/OUSA is coming up. OUSA has asked board members to approach clubs about donating to the special 50<sup>th</sup> Anniversary fund it is establishing.. The OUSA fund will likely be a 2 yr. effort to fund the following items. Note: Most of the funds will be spent by the VP of Clubs (Greg Lennon).

- 1/3 of funds on legal representation for access to parks.
- 1/3 of funds on mapping services and equipment for clubs that can't afford it.
- 1/3 on improving club web sites and marketing of clubs that need help. Idea is to create some standard templates that clubs with no expertise can then use.

It was asked if we could earmark money to particular clubs, like SVO who is struggling. Greg said money will only go to clubs that have asked for help (although it wasn't sure how clubs would know to ask if they knew money as involved). It was also asked how much OUSA was trying to raise. Greg didn't think it would be prudent to tell this figure.

Jody thinks it benefits the club to have a strong national level organization and that we should support Greg. He wanted to pledge an amount to be paid for the next two years. It was suggested that we only pledge one year at a time and wait to see how things go before doing a 2<sup>nd</sup> year. Ted raised his usual protest that the National level should not rely on clubs to continually pay for things they want to accomplish.

Motion: Jody asked for a motion to give \$2500 to anniversary fund. Tom made the motion, Francis Hogle seconded. The motion passed: 4 for: Jody, Tom, Francis, Kathleen --- 2 against: Ted, Vic --- 2 abstained: Sid, Greg.

### Trail O' WOC (Jody):

Dan Heimgartner made the Paralympic Trail O U.S. Team and is looking for funds to help cover expenses. The club already donated money to the Trail O team but Dan wasn't aware of this. Dan requested to hold a fund raiser back when there were three events. Jody tried to call him but couldn't get ahold of him.

There was talk if the club should/could donate money to Dan, either a direct donation or the take from an event. Non-profit clubs can't donate money to an individual. Other discussions included:

- Go fund me site. This is not a non-profit site. It would need to be set up by the individual.
- Maybe make training event funds go to Paralympic Trail O team.
- Asking for individual donations to go to Dan. General feeling on the board is that this would be a bad precedent and should not be done. There was some discussion about giving Daniel the fees collected at one of the summer series training events, but this was not resolved.

Action (10) – Greg will talk with Claire Durand about Trail O team 'gofundme' site.

## 2017 A Meet:

This meet is being called Q3 which is short for QOC Quniquagenary at Quantico.

John Baker is through the first level of area approval. He now needs to do next level of documents. Expect 6-8 weeks for formal approval. Everything looks good at this point in time.

Greg commented that John's activities have caused a positive improvement in Quantico Interactions for the last Combat Village Event.

Action (11) Greg send member Quantico Base Person Robert to John Baker.

Francis won't be course setting any local events until A-Meet is over. Francis has concern over access to area (Landfill and Detonation area). Wants to make sure we can use the area before mapping it. Action (12) John Baker: clarify area usage to Francis.

Francis is about done with one area but no one is drafting is changes. Francis will ask if Eric Weyman is interested in doing the drafting. Tom Strat may do it also. FYI: Ever since being told by JJ Cote years ago not to, Francis hasn't done drafting.

Hanna Culberg, one of the course setters, may be gone before the event. Francis recommends she get an understudy to take over in case she does have to leave. Not sure who understudy should be. Will need to think on this (future action).

## Great Outdoor Event:

Great Outdoor event at Little Bennett. This was approved at the last meeting. Last part of the summer series. Action (13) Jody will ask Dave & Heidi about staging one of the Beginner event in conjunction with the Little Bennett event on August 20th

## Lifetime Learning Institute Class (Sid)

Sid is planning a Lifetime Learning Institute class for older people. The class will have 4 class sessions. Similar to Dave & Heidi QOC summer training, Sid would like the members of the class get QOC member rates for White/Yellow events at Hemlock Overlook and Occoquan (the two events in Oct/Nov 2016 in Fairfax area. Sid has lined up Dave to teach the class.

The board passed the member rate for class participants for 2 events in Fairfax County in Oct/Nov.

## Next Meeting:

Next Board meeting is 7/12/16. Location is tentatively at the Lennon's.

## Actions:

1. John Baker: Respond/Coordinate to Jeremy email 4/4/16.
2. John Baker & Tom Nolan: Give Greg preliminary schedule by June7th to post online.
3. All: Tell Greg Lennon if you want to see any web site changes.
4. Greg Lennon: Send list of possible web site changes to the Board.

5. Jody Landers: Send Tom Strat email from Keg Good about Hemlock Permanent course.
6. Tom Strat: Get with Keg and decide what actions to take about Hemlock Permanent Course.
7. Greg Lennon and Vic Culp talk offline about about membership payment report for Vic.
8. Jody Landers: Talk with Pataspco State Park about adding announcement of new permanent orienteering course to the Maryland DNR magazine and/or monthly e-bulletin.
9. Jody Landers: draw up wording for Code of Conduct for the next board meeting.
10. Greg Lennon: Ask Claire Durand about previous QOC donation to Paralympic class (and possibly setting up Paralympic Trail O team 'gofundme' site).
11. Blank. (This action was not confirmed so unless someone knows what it was suppose to be it should be deleted, and the action numbers corrected)
12. John Baker: Clarify ability of QOC to use Quantico Marine Corps areas around landfill and detonation areas. Let Francis Hogle know.
13. Jody Landers: Ask Dave & Heidi Onkst about Little Bennett Great outdoor Event training.

## **Decisions:**

1. Kathleen given authority to to investigate and get sizing jerseys, and gather pre-orders before the next board meeting.
2. Board agreed to keep the 2016/2017 fees the same as previous year.
3. Board agreed to donate \$2500 to the OUSA Anniversary Fund.
4. Board agreed to Lifetime Learning Institute class members to get member rates for the two event in Oct/Nov in Fairfax County VA.